YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ADIVASI COLLEGE
• Name of the Head of the institution	SRI KARTIKA CHANDRA SHEE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06846243275
• Mobile No:	9348546442
• Registered e-mail	principalacb2011@gmail.com
• Alternate e-mail	
• Address	BALLIGUDA
• City/Town	KANDHAMAL
• State/UT	ODISHA
• Pin Code	762103
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILATED
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**BERHAMPUR UNIVERSITY**
• Name of the IQAC Coordinator	**SAROJ KUMAR PATHY**
• Phone No.	**06846243275**
• Alternate phone No.	**9437770532**
• Mobile	
• IQAC e-mail address	**iqacacb@gmail.com**
• Alternate e-mail address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://acb.edu.in/wp-content/uploads/2022/09/AQAR-2022.pdfhttps://acb.edu.in/wp-content/uploads/2022/09/AQAR-2022.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	https://acb.edu.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.70**	**2007**	**31/03/2007**	**31/03/2012**

6.Date of Establishment of IQAC	**01/04/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department, Govt of Odisha	Infrastructure Development Grant	ODISHA State Govt	2019	1.5 crores
Higher Education Department, Govt of Odisha	Infrastructure Development Grant	ODISHA State Govt	2020	10 LAKHS
Higher Education Department, Govt of Odisha	Infrastructure Development Grant	ODISHA STATE GOVT	2021	10 LAKHS

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	No File Uploaded
9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	

PROVIDING QUALITY EDUCATION IN ARTS, SCIENCE AND COMMERCE FIELD.
CONDUCTING SEMINAR IN EACH DEPARTMENT TO DEVELOP CREATIVITY
INSTALLING SMART CLASS AND ADVANCED METHOD OF TEACHING
CONDUCTING SOCIAL AND EXTENSION ACTIVITIES
CONDUCTING CAREEAR COUNSELLING PROGRAMME

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Construction of new building (two storied) from CM , Odisha Infrastructure grant.	Construction of New building (2 storied) from CM, Odisha has started and foundation and pillars are erected.
• Planned to utilize the amount of Infrastructure grant for the construction of New Building work to be completed .	Infrastructure grant for construction of new building fully completed .
• Planned to utilize the amount of Infrastructure grant for the construction of New Building work to be completed .	Infrastructure grant for construction of new building fully completed .
• Construction of library cum reading room out of college fund.	Completion Construction of library cum reading room out of college fund.
• Repair, Renovation, electrification, beautification of Girl's Common Room, Boy's Common Room, Staff Common Room	• Completion of Repair, Renovation, electrification, beautification of Girl's Common Room, Boy's Common Room, Staff Common Room.
• Ensure Campus Beautification, Gardening of flower plant and light fittings.	Works Continuing for Campus Beautification, Gardening of flower plant and light fittings.
• Installation High Mass Solar light and solar light project.	High Mass Solar Light has been installed out of MLA LAD and solar light project installed at Boy's Hostel.
• Providing 24X7 drinking water	Drinking water facilities

facilities	provided by the NAC, Balliguda
Purchase of Furniture like almirah , table, computer, CC TV for partial automation of office and administrative work along with bench-desk for students , Ceiling Fan, black board and white board , laboratory Equipments for smooth functioning of class.	• Purchased 400 nos. of desk, 20 nos. almirah, 10nos of fire extinguisher, dustbin, first aid box , CCTV, Ceiling fan, 4 no.s of Computers , laboratory equipments out of non civil grant.
• Introduction of Smart class provision to all streams arts, science and commerce being digital mode of classes as new strategies for all students	Fund to be set-aside out of college fund for commencement of smart class in next session.
• Departments will take initiative to hold National/State level seminars along with departmental seminars	All departments conducted departmental seminar. Initiatives are taken for conduct of national and state level seminar in next session and to conduct webinar.
• Continuation of the co curricular activities as awareness programmes like Road safety, self defense training, Legal Aid service awareness to the women students, blood donation Camp, Plantation and beautification in college campus with involvement of YRC,NCC and NSS volunteers in plantation activities in the campus.	• NSS Day Celebaration ,Plantation Programme ,Blood Donation Camp ,Observation Gandhi Jayanti ,Vaccination Camp ,International Women's Day ,Campus Cleaning
Ensuring Digital Attendance of Staff	Biometric Machine installed for digital attendance of staff.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

SEMINAR , EXTENSION ACTIVITIES AND ORINTATION PROGRAMME ARE CONDUCTED.

16.Academic bank of credits (ABC):

17.Skill development:

SKILL ENHANCEMENT COURSE PROVIDED

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teaching English , Hindi and Odia mode are provided to students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   365

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **207**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **0**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **23**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **25**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	12

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	365

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	207

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	0

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	23

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**25**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	
4.3 Total number of computers on campus for academic purposes	**5**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college strictly adhere to the academic calendar at the beginning of the academic session i.e. in the month of June every year with regard to Curriculum Planning and its implementation. Accordingly the Time Table of odd semesters for all departments of the three streams viz. Arts, Commerce & Science are prepared and notified for the information of all Heads of the Departments and faculty members for any suggestion. Thus, the Prof-in-charge of time table makes necessary rectifications, additions, alterations and modifications in the time table taking suggestions from different departments. Classes are distributed by the Head of the Departments among the faculty members of their respective departments .So that faculty members can prepare lesson plan for the succeeding academic session and place the same before the respective heads of the department for review and suggestions if any. Lesson Plan prepared by faculty members is endorsed by Head of the Departments are placed before the Principal for approval and signature. This exercise makes easy for faculty members for

effective curriculum delivery to the students in the new academic year. The progress of curriculum delivery is also recorded in the same register date wise and period wise; presented before the head of the department in each month .

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The collge strictly follows acdemic calender of the college. Soon after copmpletion the end semester examination ; the classes of next semester are stareted and after completion of 75% course the mid sem examination is conducted. Further class assessment , seminar and other curucular activites are conducted as aper academic calander.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institutionintegrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum The cross cutting issues like Gender, Climate Change, Environment Education, Human Rights, ICT etc, find an ample space when itcomes to apply them positively into the curriculum. The subject Ethics and value and AECC are part of the college curriculum and compulsory for all the students, irrespective of any stream. The NSS units also organize the awareness programmes regarding Health and Hygine and environmental education in the college as well as in the adopted villages to create awareness. The Grievance Redressal Cell caters to successfully meet the issues regarding human rights violations.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

365

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

207

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remidial classes and extra classes conducted for slow learner .

Remidial Classes andextra classes provided to slow learener and projevt preparation , seminar prresentation ,partcipation etc are provided to advance learner. Likly group discussion conducted among students also clar the doubts of many students

zzz

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
365	**23**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Generally teaching process in the institution is student centric. The methodology which adopted by the college fdefinitely clear the the doubt of student . The methodology of teaching is is als participative . Both students and teacher are participated in the dicussion. Lesson presented in quesion answer form for which does not create any chaos in the mind of student. in applied subject like economics. commerce , science and math problem solving method also adopted.New lecturer and faculty members are also oriented by senior and experineced lecturer.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the Information and Communication Technology (ICT) teaching method by preparing computer assisted teaching aids. Science Honours classes are equipped with portable speakers and teachers are provided with portable microphones which can be used in any class room. All the Honours class rooms are provided with green chalk boards for clarity in writing. Laptops and LCD projectors are easily made available to the teachers for lectures. Audio visual aids such as overhead projectors (OHP), slide projectors, models, charts and maps (available also on CD) are also made available. Some teachers are trained in computers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

23	

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism ofInternal Assessment , its evaluation and interactions with the students by their respective subject teachers on scheme of valuation i.e. marking pattern plays a vital role in the student performance in examinations. The Internal Quality Assurance Cell (IQAC) of the college is aware of this fact hence giving due importance on Internal Assessment ofthe students. Transparency in evaluation, interface discourse between examiners and examinees after evaluation of answer sheets of Internal examinations is another vital part of effective teaching and learning. The learners are informed about the programme of Internal Assessment 1 weekbefore the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCs question pattern and the procedure of answering the questions. They are made aware of the scheme of evaluation of each question. So that they can write the answers to the questions in a befitting manner. As a result the learners can secure good marks in the Internal Examinations. This process motivates the learners and becomes easy for them in presenting answers in an appropriatemanner to the given questions at the end semester examinations. In the meanwhile the HEI has prepared its own question bank on each chapter for the use of students. The question bank is made available for the students in teach department , so that they can refer the question bank as and when they desire.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Generally the very next day of the end of the mid semester (internal) examination, the central valuation is conducted as per the decision of the college examination committee. If some cases are reached about the absence of some students, they are informed by a re-notification and the exam is reconducted for those students within a week as per the guidelines given by Department of Higher Education, Odisha. In some other cases, after the publication of end semester examination results, some misinterpretation of mid semester results are brought to notice by students. In that case, the examination committee has played a very crucial role to correct the data, send it to the university and republication of the results of those students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers three Undergraduate Programmes such as Arts, Science and Commerce . Arts (Economics, English, History, , Odia, Philosophy, and Political Science), Science (Botany, Chemistry, Mathematics, Physics, and Zoology) and Commerce. From 2019-20, the Higher Education Department, Govt. of Odisha,implemented model syllabus inthe state universities and colleges affiliated tothem. The college has been following the model syllabus forall its programmes. Every teacher follows the model syllabus. Our teaching faculties are appointed aschief/assistant/sole examiners for evaluations activities of semester examinations. Since the college does not have its own curriculum, it strictly follows the prescribed model syllabus and conducts internal examinations at regular intervals atthe undergraduate level andthe end-semester examination is conducted asper the Common Minimum Standard prepared by the Higher Education department, Govt. of Odisha. Our college has clearly stated learning outcomes inthe vision and mission statement of college calendar. The college has also defined student learning outcomes in terms of pass percentage of students in University Examinations. Faculty is best suited to determinethe intended educational outcomes of their academic

programs and activities, How to assess these outcomes, and how to use the results for program development and improvement is a part of student evaluation. The results of Outcome Assessment are used to evaluate the effectiveness of academic programmes and activities, and student services, and not the performance of individual faculty or staff. Faculty use the information collected to develop and improve academic programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Collegehas evaluated the attainment of programme outcomes, programme specific outcomes, and course outcomes during the year through the midsemester exam., endsemester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the college from the feedback got from the students, the parents, the teachers, the employees, and the alumni. Seminar , assignments, projects, workshop, debate, and lab works etc also evaluate the attainment students.ProjectPreparation Extension activities Co-curricular and extracurricular activities are the outcomes of different programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

303

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://acb.edu.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

`10`

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`Many extention activities are carried out through the year. Students and faculties are involved in plantation programmes , blood donation camp observation of International Yoga Day , womenday national youth day etc by NSS AND YRC VOLUNTEERS.`

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1)The college has about 10 Acres of land out of which about 7000 sqmts. of built up area .

2)Class rooms: There are 14 classrooms and all class rooms are well ventilated. Honours class rooms are provided with green chalk boards to avoid dusts.

3)The college library utilizes a space of 260 square meter with a reading room providing access to students to use it. The library has about 14000 number of books.

4) Thereare 5 Laboratories for the subjects;

Physics,Chemistry,Botany,Zoology, and Mathematics. The Laboratories are well equipped with adequate space to carry out practical classes effectively.

5) The college has it own gym centre for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This College has a long reputation in the field of sports activities. Students take part in Inter-college and Inter University level for different events. The college has a well developed play ground of its own having Kabaddi, Volley ball and Foot ball courts. Both boy's and girl's common room are provided with indoor game facilities like Carom and Chess at their common too. Some students of the college are winner of inter college badminton competition and they are also particpateed inter unversity competion.The college organizes annual athletic meet to encourage the students for taking part in sports and games activities to expose their inner skill.

There areTwo NSS units of the college. Besides, there is alsoYRC units in the college. The NSS units under take various awareness programmes, organize rallies, health and hygiene camps in respective adopted villages during special camps. YRC conducted bloood donation camp and also AIDS day in each year with collaboration of Red Ribbon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present the library is not automated . There is a plan to install Intergated Library Management System (ILMS)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its computer and printers time to time under different grants received from UGC and OHEPEE. The internet connection is upgraded as per the infrastructures and data speed of the Internet Service Provider (ISP) of our locality. Presently we have internet service from of BSNL service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institutionhas certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the college like departmental classrooms, seminar libraries, computers, projectors are done at the level of concerned heads. For the small maintenance works they are entitled to use the office contingency fund. The various support facilities like sports, yoga, gymnasium, cultural activitiesare maintained by various committee formed by the college. ther is also a centralised purchase commitee to purchase different reqirments of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

207

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

200

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`50`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`50`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`C. Any 2 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

State Government has imposed restrictions on the formation of Students Council/Students Union throughout the state in all Universities and Degree . Only Certain Students representativesare selected to organise and co-operatethe Vice President of different Commitee.The departments select the Seminar Secretary among the students of the respective departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association in which alumni have registered themselves.The Alumni members strengthen the Academia. mo colege abhjian is also an intiative for it.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

he vision and mission of the institution

- **To provide good infrastructure, human resources, and necessary support services for the betterment of students'**

progress and welfare.

- **To impart syllabus-based education along with its application to students which enable them to compete globally.**

- **To provide holistic education and pedagogical innovations focusing on employment.**

- **To undertake research work contributing to the creation of knowledge, skills and its applications for sustainable development.**

- **To set up extension activities for the betterment of teaching, learning, research and extension activities.**

- **To promote national integration, human rights, universal brotherhood and community development activities through inclusive practices.**

- **To create eco-friendly campus and to make awareness of cleanliness among students.**

- **VISION:Ensuring need-based, cost-effective, qualitative, skill-based holistic education at the undergraduate level of Arts, Science, and commerce to the students, especially in tribal and backward areas of Kandhamal district of Odisha to proliferate innovative skill & thought, moral value, social responsibility among them.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **Adminstration: The Principal , Administrative bursar and the Academic convener along with all the HODs are entrusted to plan academic and administrative activities for the smooth conduct and continuous progress both academic and**

administrative related matters of the college.

- Different Committee meetings:(UGC,OHEPEE) As per the guideline committee decides in the participatory action plans, implementation ,utilization of fund and proper monitoring from time to time.
- Staff Meetings: (Staff associations both teaching and non-teaching) A large number of issues relating to service , distribution of works, examination ,infrastructure, campus cleanetc. are discussed during the meetings, giving the scope for collective thinking and its implementation through collective efforts.
- College Development Committee meeting(Estate committes): reviewing different construction activities going on in the college , making and approving different purchases as per the need , budgetary provisions, making decisions for expansion etc. • Parents teachers meetings:Regular held of parent-teacher meeting.
- •Mo college Abhijan Parichalana Sangathana : Principal and the coordinator interacts/seek advice with the alumni to connect the past students with the present for the development of the college.
- The IQAC holds meeting to prepare the plan and action to be taken during the year and also review its progress by the principal and other faculties.
- extension activities. The best practices likeNSS ,Sports,YRC,self defence training and cultural activities are also reviewed..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: From the academic session 2021-22, the model syllabus was implemented, this college follow the CBCS (model syllabus) course curriculum. Some senior teachers of the Syllabus Committee prepared the syllabus of different streams. All the semester carries equal credit of marks. During this academic session also members are in the syllabus committee reviewed the syllabus for the forthcoming semesters.

Teaching and learning: Smart class rooms are provided for science students. The principal, management and the IQAC monitor the enhancement of quality teaching. The provision of Remedial classes for slow learners is extended to all the departments, especially to the honours students .All the teachers are requested to update their teaching methods as per the courses.

Examination and evaluation: Mid-semester examination for the students of +3 students has been conducted after completion of 75% course.. Central evaluation has also conducted. The Mid sem marks are uploaded in the University link as provided to college. The semester examination is conducted as per University rule.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing body, comprising a president, principal and governing body members. President of the Governing body holds supreme power and responsibility. For instance he appoints different subcommittees,such as: Financial Sub-Committee, Construction SubCommittee,Academic Sub-Committee,welfare SubCommittee,Student welfare Sub-Committee,Purchase Sub-committee. Although the post of Principal comes next to the president inthe hierarchy of the Orgnisation.He is entrusted with utmost power and responsibility to lead the institution in each and every field.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in	**C. Any 2 of the above**

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Periodical Orintation provided to the staff both teaching as well as non teaching. Staff welfare measure like employees provident fund and NPS Implemented in the organisation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

MONTHLY LESSON PLAN AND PROGRESS REGISTER FOR TEACHING STAFF , VISITORS REGISTER FOR LIBRARY , LOG BOOK AND DIARY , INDEX AND FILLING IMPLENMETED TO THE OFFICE ACTIVITIES ARE MAINTAINED FOR PERFORMACE OF WORK/ACTIVITIES.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conduct internal audit by college Account bursar and external audit is done by local fund audit by govt of odisha. The audit is done each year after end of financial year and the audit report is submitted to regional director , dept of higher education , govt of odisha.But the internal financial expenditures are properly monitored by the Account bursar and accountant duly approved by the principal.All the fees and fines collected by theoffice is entered in the Daily Collection Register (DCR)verified by the Accounts bursaraall the accounts,cash book entry ,balance sheet etc has been maintained as per the guideline of CAPA ,DHE ,Odisha

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Fees charged as per the university and government norms from students of various granted and self financed courses. The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff. The Purchase Committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings. Regular audits from the government make sure that the mobilization of the resources is being done properly . The time-table committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in library are utilized properly. Our Botanical garden is maintained by department of Botany. The views given by all the committees are reviewed by the

Principal. In this year intiative taken to collect Donation from almuni as invited through Mo College Abhijan.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Getting more employment opportunity through careercounselling of student.**
- **Encourage study endurance and create visionby facilitating job opportunity in their mind.**
- **A large number of students are attending the counselling of placement cell organized by different companies.**
- **During this academic session Resource persons from policeand Insurance sector have been invited to provide different strategies to be followed before appearing competitive examination.**
- **plantation and ensuring green environment.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality sustenance and enhancement measures are undertaken to ensure constant up gradation of teaching learning methods.

- **The principal, management and the IQAC monitor the enhancement of quality teaching.**
- **The provision of Remedial classes for slow learners is there.**
- **All the teachers are requested to update their teaching methods as per the courses.**

- The college administration is run by the Govt. of Odisha ,the Governing Body and Principal as the Ex-officio secretary.
- The teaching and non-teaching staffs ofthe college attend various training programmes to update their knowledge &skill either at institutional level or outside.
- Students are encouraged to participate in seminars, special lectures, field tours, quiz, and debate along with some best practices to increase their skill and experience involvement inthe institutional development activity. Each department organises course related seminars and interdisciplinary seminars on regular basis.
- Faculty members are encouraged to participate in trainings, workshops, participate as resource persons and attends staff development programmes.
- The staff Council of the college asthe apex decision making body conducts meeting to ensure academic and administrative experience of faculty members .
- Different sub-committees are nominated by the Principal monitors all the activities .
- The IQAC of the college suggests different plans and strategies to be taken up for the sustenance of academic quality in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A. Gender Equity and Sensitization Understanding the fact that gender discrimination is a common practice and academic institution is the best place to educate and aware the young mind, the institution has given stress on women empowerment and gender equity in its curricular and cocurricular activities.Self-defence training is provided to the girl students.

B. Facilities for Women The college offers equal facilities to the girl students to make them competent with the boys; they are participating in NSS, Youth Red Cross and some of the trained girl students are continuing their work in their respective fields. · Safety and Security For the safety and security, the college hasinstalled CCTVs inside the campus. In addition to that, the institution has formed the following cells to resolve the issues:

- Grievance Redressal Cell
- Anti-Harassment Cell for Women
- Anti-Ragging Cell
- Committee Against Sexual Harassment CellBesides,
- The institution has Girls Common Room with attendant, drinking water and proper sanitary facilities Day Care Centre for young children of lady staffs

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Though the college generates solid, liquid and E-waste, there is no specific arrangements for the management of such wastes inside the campus. Generally, the institution depends on the local N.A.C., BALLIGUDAfor outsourcing these wastes. The liquid waste is stored underground in the campus and when it gets filled up, the local N.A.C. comes for the help.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available	**C. Any 2 of the above**

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The motto of our college is to provide higher education to all creating a learned society covering all levels of the people, especially to the people of tribal community in Kandhamal a tribal district of Odisha. The socio-economic disparity amongst the people can be removed through education The institution has opened

its doors for all categories; Scheduled Caste, Scheduled Tribes, Other Backward Classes, General, to all religious students; Hindu, Muslim, Christian and others. Therefore, it can be stated that the college has an inclusive environment with tolerance and harmony towards different diversities of the campus. It can be stated that the institution stands for unity in diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As the people are not much politically educated, they lack the basic idea of their legal rights, liberty, equality, which allows them to live a free and justified life, the institution organizes various programmes from time to time to aware and sensitize the students and staffs about their constitutional values. Therefore, the college observes Human Rights Day, Voter's Day and Constitution Day every year.The children those are deprived of education they are easily attracted towards criminal activities. Women are still victims of domestic violence, illegally migration (by agents) in search of jobs, workplace harassment, gender disparity in case of education and wage. Therefore, the institution arranges awareness programmes on human rights, child rights and rights of women. The success of democracy depends on the responsible citizens which is possible by casting their vote in a free and fair manner. Hence, to aware the citizens the power of their votes in a democratic country and their legal rights to choose the appropriate representative, the college organizes Voter's Day every year. The college observes Constitution Day each year. The constitution of India gives every citizen a secured and dignified life. It strengthens each individual of every section and class of the society. It protects individuals from the parochial and arbitrary activities against their will..

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

1. University foundation day
2. International yoga day
3. Republic day
4. Saraswati Puja
5. Birth Anniversary of Mahatma Gandhi
6. Constitution Day and Voter's Day
7. World AIDS Day

8. **Independence Day**
9. **Teacher's Day**
10. **Ganesh Puja**
11. **College Annual Function**
12. **Annual Athletic Meet**
13. **Youth Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Carrer counselling**
2. **campus cleaning and beautification**
3. **Health awarness**
4. **Blood Donation Camp**
5. **Plantation Programme**
6. **social work**

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adivasi College, Balliguda is a pioneer educational institution of Kandhamal district. The foundation stone was laid by Late Sri Natabar Pradhan, Hon'ble Cabinet Minister, Works, Transport, Forests, Fisheries, and Animal Husbandries, Govt. of Orissa on 30.08.1979. As the name suggests Adivasi College- caters to the educational need of tribal people especially Kandhamal district in the Tribal Sub-Plan area of the largest sub-division of the state.

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The location of the college is by the side of NH 59 and covers an area of about 10 acres of land which is 83 km away from the District Headquarters, Phulbani & 290 km away from the State Headquarters, Bhubaneswar. Presently, the college is being a full-fledged one with the faculties of Arts, Science & Commerce.

The Crest of Adivasi college shows a chant, "PARAM BRAHMA PARAM DHAMA PAVITRAM PARAMAM BHAVAN" In Bhagabat Gita, Arjuna said to Sri Krishan: You are the Supreme Brahman, the ultimate, the supreme abode and purifier, the absolute Truth and the eternal divine person. It also indicates the perfect knowledge can be obtained by the grace of Supreme lord which is not possible by so called academic education. There are different icons in the crest OMM- Brahma, Sun, Stars & moon, Vedas, Lotus-, Bow-, temple mountain rivers, etc. indicate the serenity of the College Campus.The main thrust is to impart qualty education to tribal people of the district.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. implementation of prctoral class.
2. Assuring seminar of each department
3. E library and office automation
4. Smart class room
5. solar light system
6. campus beautification
7. carrer conselling programme
8. 24 x7 DRINKING water facility
9. Canteen Facilty in College Premises
10. Reading room Facility