YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   ADIVASI COLLEGE

- Name of the Head of the institution   SRI KARTIKA CHANDRA SHEE

- Designation   PRINCIPAL

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   06846243275

- Mobile No: 9348546442

- Registered e-mail

- Alternate e-mail

- Address   MAIN ROAD

- City/Town   BALLIGUDA

- State/UT   KANDHAMAL ,ODISHA

- Pin Code   762103

2.Institutional status

- Affiliated / Constitution Colleges   AFFILATED

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **BERHAMPUR UNIVERSITY**

- Name of the IQAC Coordinator **SAROJ KUMAR PATHY**

- Phone No. **06846243275**

- Alternate phone No.

- Mobile **9437770532**

- IQAC e-mail address **iqacacb@gmail.com**

- Alternate e-mail address

3.Website address (Web link of the AQAR (Previous Academic Year)   https://acb.edu.in

4.Whether Academic Calendar prepared during the year?   **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.70**	**2007**	**31/03/2007**	**31/03/2012**

6.Date of Establishment of IQAC   **01/04/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HED, GOVT. OF ODISHA	**INFRASTRUCTURE DEVLOPMENT SCHEME**	**ODISHA STATE GOVT.**	**2020**	**10 LAKHS**

8.Whether composition of IQAC as per latest NAAC guidelines   **No**

- Upload latest notification of formation of IQAC   No File Uploaded

9.No. of IQAC meetings held during the year   1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1)Conducting online classes regularly due to COVID pandemic

2)Conducting online mode of examination as per guideline of theUniversity,

3)Swatcha Bharat Abvijan, Campus cleaning, Plantation inside and outside the campus. Cleanliness, health and hygiene etc. by involving the YRC, NSS volunteers.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Orientation/ Induction meeting of the 1st year students.	All Departments have conducted orientation/Induction meeting virtually for the 1st Year students after admission process is over.
To encourage all Departments to conduct International, National/State level /Departmental Webinars	some Departments conducted Departmental Seminars
To vaccinate all the students	Awareness on vaccination organised
to conduct Online classes to be provided to the students	Online classess are provided to the students.
To install solar light and make campus greeen.	solar light installed and plantation work conducted.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	ADIVASI COLLEGE
• Name of the Head of the institution	SRI KARTIKA CHANDRA SHEE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06846243275
• Mobile No:	9348546442
• Registered e-mail	
• Alternate e-mail	
• Address	MAIN ROAD
• City/Town	BALLIGUDA
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• Pin Code	762103
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• Name of the Affiliating University	BERHAMPUR UNIVERSITY
• Name of the IQAC Coordinator	SAROJ KUMAR PATHY
• Phone No.	06846243275

• Alternate phone No.	
• Mobile	**9437770532**
• IQAC e-mail address	**iqacacb@gmail.com**
• Alternate e-mail address	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://acb.edu.in
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.70**	**2007**	**31/03/2007**	**31/03/2012**

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9.No. of IQAC meetings held during the year	**1**
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website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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To install solar light and make campus greeen.	solar light installed and plantation work conducted.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	21/01/2022

15.Multidisciplinary / interdisciplinary

advised to conduct multidiscipinary and inter disciplinary seminar , webnair symposium etc.

16.Academic bank of credits (ABC):

17.Skill development:

Skill Enhamcemeny Course are adpted in model Syallbus.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Mode of teaching English , Hindi and Odia.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **3**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **368**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2   **203**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **21**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **25**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	368
Number of students during the year	

File Description	Documents
Data Template	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	21
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**25**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	
4.3 Total number of computers on campus for academic purposes	**5**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

FACULTY HONOURS ARTS ODIA ENGLISH HISTORY POLITICAL SCIENCE ECONOMICS PHILOSOPHY COMMERCE ACCOUNTING SCIENCES PHYSICS CHEMISTRY MATHEMATICS BOTANY ZOOLOGY

In order to improve the spirit of competitiveness and standard among the students in the higher education level, Department of Higher Education, Govt. of Odisha introduced the Choice Based Credit System (CBCS) from 2016-17. From 2019-20 implemented uniform Model course curriculum in the UG level in the stateuniversities and colleges. The college has been following the Model syllabus for all its programmes (Arts,Science and Commerce) under Berhampur University. It follows the prescribed model syllabus and conducts internal examinations at regular intervals for both odd and even semesters at the undergraduate level and the end-semester examination is conducted as per the guidelines of Higher Education department, Govt. of Odisha.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the CBCS course curriculum the college conducts one Mid semester and End Semester examination conducted by the University. The college conducts the Mid-semester Examination after completion of about 50 of course of both the Odd and Even semesters carrying 20 Marks. As per the decision of the examination committee college conducts central valuation in the college. The marks secured by the students are uploaded in the link provided by the University.A student who fails to appear the Mid semester examination will be allowed to one more chance to reappear in the said examination on valid ground with due permission of the Principal.Normally the college plans to conduct the mid semester examination between 15th September to 30 the October for 1st ,3rd and 5th semester and in between 1st March to 15th March for 2nd ,4th and 6th as per the odd and even semester.The college examination section will preserve the answer scripts of the Mid semester examination for 6 month from the date of publication of end semester result for reference. The distribution of marks of subjects without practical is 20 (Mid semester),80(End semester). Subjects with practical is 15(Mid semester),60(theory).25 (practical.).similar in the case of comes to apply them positively into the curriculum. The, institution at its own level and with the assistance from UGC make arrangements for seminars where experts are invited to share and deliver their experiences and knowledge.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are	C. Any 2 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institutionintegrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum The cross cutting issues like Gender, Climate Change, Environment Education, Human Rights, ICT etc, find an ample space when itcomes to apply them positively into the curriculum. The subject Ethics and value and AECC are part of the college curriculum and compulsory for all the students, irrespective of any stream. The NSS units also organize the awareness programmes regarding Health and Hygine and environmental education in the college as well as in the adopted villages to create awareness. The Grievance Redressal Cell caters to successfully meet the issues regarding human rights violations.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

464

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

232

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1.The close interaction between students and teachers in the class rooms makes the process of identifying the slow and advanced learners easy.

2.Advanced learners are encouraged to teach their fellow students in turn they become confident and also help them to learn more of the subject by referring to the reference books.

3.The College encourages advanced learners for their participation in various competitions inside and outside the campus and also in various competitive examinations.

4.Those students are advised to use College library and Internet to acquire more information on topics of their interest. They are provided with extra books from library to improve their knowledge and standard.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
368	**25**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make teaching and learning more effective and learner centric, teaching methods such as group discussions, field visit, debates and seminar presentations are encouraged. Students are encouraged to take summer training or on the job training. Seminars papers are prepared by both teacher and student. Practical in science departments involve individual as well as group work under the guidance of the teachers. Poster presentation and power point presentations on relevant topics using overhead projectors, LCD projectors and smart board make the teaching process more interesting, effective and student centred. Free internet access in the library and in some departments promotes the habit of selflearning among the students. Teaching in class room by teachers is also made interactive by allowing the students to ask questions followed by discussion and clarifying doubts raised by the students. In course of teaching, teachers also frequently ask questions to find whether the students have understood or not. Problems from different books and from different entrance examinations related to the topics are solved in the class room so as to improve the knowledge of students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the Information and Communication Technology (ICT) teaching method by preparing computer assisted teaching aids. These are also animated and simulated to hold the attention of the learner. Audio visual aids have a special impression on the learner. Science Honours classes are equipped with portable speakers and teachers are provided with portable microphones which can be used in any class room. All the Honours class rooms

are provided with green chalk boards for clarity in writing. Laptops and LCD projectors are easily made available to the teachers for lectures. Audio visual aids such as overhead projectors (OHP), slide projectors, models, charts and maps (available also on CD) are also made available. Some teachers are trained in computers. The college assists/ encourages teachers to develop content using computers to make their presentations more meaningful. The college conducts virtual training for teachers in the technique of making presentations. Teachers also prepare course content related to their topics to impart values to the students. Teachers make the students enable to prepare their projects, presentation and data analysis through computer, software and internet. Mobiles are sometimes used for announcing academic discussions and events. Social media like Face book, WhatsApp is also used whenever an interesting article or event has to be shared.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All courses except practical , project, field work etc. have internal(mid semester) examinations. The college conducts the Midsemester Examination after completion of about 80% of course of both the Odd and Even semesters carrying 20 Marks for nonpractical and 15 marks for practical subjects. As per the decision of the examination committee college conducts central valuation in the college.The marks obtained by the students are uploaded in the link provided by the University against the Roll number of the student.The college authority will preserve the answer scripts of the Mid semester examinationfor 6 month from the date of publication of end sem result for reference.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Generally the very next day of the end of the mid semester (internal) examination, the central valuation is conducted as per the decision of the college examination committee. If some cases are reached about the absence of some students, they are informed by a re-notification and the exam is reconducted for those students within a week as per the guidelines given by Department of Higher Education, Odisha. In some other cases, after the publication of end semester examination results, some misinterpretation of mid semester results are brought to notice by students. In that case, the examination committee has played a very crucial role to correct the data, send it to the university and republication of the results of those students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers three Undergraduate Programmes such as Arts, Science and Commerce . Arts (Economics, English, History, ,

Odia, Philosophy, and Political Science), Science (Botany, Chemistry, Mathematics, Physics, and Zoology) and Commerce. From 2019-20, the Higher Education Department, Govt. of Odisha,implemented model syllabus inthe state universities and colleges affiliated tothem. The college has been following the model syllabus forall its programmes. Every teacher follows the model syllabus. Our teaching faculties are appointed aschief/assistant/sole examiners for evaluations activities of semester examinations. Since the college does not have its own curriculum, it strictly follows the prescribed model syllabus and conducts internal examinations at regular intervals atthe undergraduate level andthe end-semester examination is conducted asper the Common Minimum Standard prepared by the Higher Education department, Govt. of Odisha. Our college has clearly stated learning outcomes inthe vision and mission statement of college calendar. The college has also defined student learning outcomes in terms of pass percentage of students in University Examinations. Faculty is best suited to determinethe intended educational outcomes of their academic programs and activities, How to assess these outcomes, and how to use the results for program development and improvement is a part of student evaluation. The results of Outcome Assessment are used to evaluate the effectiveness of academic programmes and activities, and student services, and not the performance of individual faculty or staff. Faculty use the information collected to develop and improve academic programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has formed IQAC to collect and analyse the data collected on students learning outcomes. The college has used this data: To find advanced and slow learners and separate plans strategies for them. To improve learning outcomes of both the categories. To remove their learning barriers by providing them remedial classes and through revision classes. The college monitors the achievements of programme outcomes and course

outcomes through IQAC and academic committee which ensure the achievement of learning outcomes by: Conducting monthly tests. Revision classes for slow learners. Holding discussions in the class. Organizing students' seminar and group discussion. Taking remedial classes. Emphasis on assignments. Feedback fromstudents. And finally the excellent student teacher relationship has helpedusto ensure the achievement of learning outcomes.

The following initiatives are taken by the institution to enhance the social and economic relevance of the courses offered:

1)Encouraging students to do practical from application point of view.

2)Encouraging students to take up community based work.

3)Encouraging students to undergo summer/winter training to develop their skills.

4)Introduction of career counselling programme

5)The college laboratories, and libraries help the students inculcate innovationby allowing them to explore and experiment innovatively. The college NSS, YRC organize programmesto enhance social relevance of the courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://acb.edu.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Many extention activities are carried out through the year. Students and faculties are involved in plantation programmes , blood donation camp observation of International Yoga Day , womenday national youth day etc by NSS AND YRC VOLUNTEERS.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1)The college has about 10 Acres of land out of which about 7000 sqmts. of built up area .

2)Class rooms: There are 14 classrooms and all class rooms are well ventilated. Honours class rooms are provided with green chalk boards to avoid dusts.

3)The college library utilizes a space of 260 square meter with a reading room providing access to students to use it. The library has 12612 number of books.

4) Thereare 5 Laboratories for the subjects;

Physics,Chemistry,Botany,Zoology, and Mathematics. The Laboratories are well equipped with adequate space to carry out practical classes effectively.

5) The college has it own gym centre for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This College has a long reputation in the field of sports activities. Students take part in Inter-college and Inter University level for different events. The college has a well developed play ground of its own having Kabaddi, Volley ball and Foot ball courts. Both boy's and girl's common room are provided with indoor game facilities like Carom and Chess at their common roo. The college organizes annual athletic meet to encourage the students for taking part in sports and games activities to expose their inner skill.

There areTwo NSS units of the college. Besides, there is alsoYRC units in the college. The NSS units under take various awareness programmes, organize rallies, health and hygiene camps in respective adopted villages during special camps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present the library is not automated . There is a plan to install Intergated Library Management System (ILMS)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for	**E. None of the above**

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its computer and printers time to time under different grants received from UGC and OHEPEE. The internet connection is upgraded as per the infrastructures and data speed of the Internet Service Provider (ISP) of our locality. Presently we have internet speed of 60-100 MBPS BSNL FTTH and very soon upgrading to 200 MBPS as the ISP is recently providing such facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the beginning of every academic session the principal convenes a meeting with the HODs, Accounts Bursar, Administrative Bursar, and accountant to prepare a budget plan of expenditure to be incurred on maintenance, academic related expenditure like maintenance of physical facilities like repair, renovation, infrastructure maintenance etc. related works of the college.The purchase committees decides to purchase as per the procedure of the college. Similarly, to ensure the physical facilities related expenditure like maintenance of campus, classroom, support facilities, etc. a budgetary plan is prepared and sent for the approval of the Governing body. The purchase committee monitors and approves all purchases on the basis of tender and quotation called for from time to time which are made available in the college notice boards. Out of the allocated funds if any, extra expenditure is required the principal seeks permission and approval of the Governing body to meet the extra expenses. Finally, all the expenditures are recorded properly and checked by the accounts bursar for the approval of the principal for year-end financial audit by the Local Fund Audit .The discrepancy as mentioned in the budget is due to interruption in closure of college due to lock down and other reason. The present information is given in generic form before the launching of new website, but it will be mentioned in the new website very soon in the correct form.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	A. All of the above

hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students representatives are selected for varoius co- curricular and Extra Curucular Activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As per the Resolution of the Odisha Government , Higher Education Department MO COLLEGE ABHIJAN as an initiative to connect the old students toparticipate, interact and contribute their past experience, success stories to inspire and motivate the present student community for betterment of educational ecosystem, college has taken measure to invite the students to stay connected. Some of the the students have enrolled and registered in the portal. Steps are taken to get an association registration very soon. Presently one Whatsapp group has been created by the Principal to connect/join the Alumni of the college. After creation of the group 274 no of alumni have joined in the group.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year	E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- **To provide good infrastructure, human resources, and necessary support services for the betterment of students' progress and welfare.**

- **To impart syllabus-based education along with its application to students which enable them to compete globally.**

- **To provide holistic education and pedagogical innovations focusing on employment.**

- **To undertake research work contributing to the creation of knowledge, skills and its applications for sustainable development.**

- **To set up extension activities for the betterment of teaching, learning, research and extension activities.**

- **To promote national integration, human rights, universal brotherhood and community development activities through inclusive practices.**

- **To create eco-friendly campus and to make awareness of cleanliness among students.**

- **VISION:Ensuring need-based, cost-effective, qualitative, skill-based holistic education at the undergraduate level of Arts, Science, and commerce to the students, especially in tribal and backward areas of Kandhamal district of Odisha to proliferate innovative skill & thought, moral value, social responsibility among them.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **Adminstration: The Principal , Administrative bursar and the Academic convener along with all the HODs are entrusted to plan academic and administrative activities for the smooth conduct and continuous progress both academic and administrative related matters of the college.**
- **Different Committee meetings:(UGC,OHEPEE) As per the guideline committee decides in the participatory action plans, implementation ,utilization of fund and proper monitoring from time to time.**
- **Staff Meetings: (Staff associations both teaching and non-teaching) A large number of issues relating to service , distribution of works, examination ,infrastructure, campus cleanetc. are discussed during the meetings, giving the scope for collective thinking and its implementation through collective efforts.**
- **College Development Committee meeting(Estate committes): reviewing different construction activities going on in the college , making and approving different purchases as per the need , budgetary provisions, making decisions for expansion etc. • Parents teachers meetings:Regular held of parent-teacher meeting.**
- **•Mo college Abhijan Parichalana Sangathana : Principal and the coordinator interacts/seek advice with the alumni to connect the past students with the present for the development of the college.**
- **The IQAC holds meeting to prepare the plan and action to be taken during the year and also review its progress by the principal and other faculties.**
- **extension activities. The best practices likeNSS ,Sports,YRC,self defence training and cultural activities are also reviewed..**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: From the academic session 2019-20, the model syllabus was implemented, this college follow the CBCS (model syllabus) course curriculum. Some senior teachers of the Syllabus Committee prepared the syllabus of different streams. All the semester carries equal credit of marks. During this academic session also members are in the syllabus committee reviewed the syllabus for the forthcoming semesters.

Teaching and learning: Smart class rooms are provided for science students. The principal, management and the IQAC monitor the enhancement of quality teaching. The provision of Remedial classes for slow learners is extended to all the departments, especially to the honours students .All the teachers are requested to update their teaching methods as per the courses.

Examination and evaluation: Mid-semester examination for the students of +3 students has been conducted after completion of 80% course.. Central evaluation has also conducted. The Mid sem marks are uploaded in the University link as provided to college. The semester examination is conducted as per University rule.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The has a Governing body, comprising a president, principal and

governing body members. President of the Governing body holds supreme power and responsibility. For instance he appoints different subcommittees,such as: Financial Sub-Committee, Construction SubCommittee,Academic Sub-Committee,welfare SubCommittee,Student welfare Sub-Committee,Purchase Sub-committee. Although the post of Principal comes next to the president inthe hierarchy of the Orgnisation.He is entrusted with utmost power and responsibility to lead the institution in each and every field.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Periodical Orintation provided to the staff both teaching as well as non teaching. Staff welfare measure like employees provident fund and NPS Implemented in the organisation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

MONTHLY LESSON PLAN AND PROGRESS REGISTER FOR TEACHING STAFF , VISITORS REGISTER FOR LIBRARY , LOG BOOK AND DIARY , INDEX AND FILLING IMPLENMETED TO THE OFFICE ACTIVITIES ARE MAINTAINED FOR

PERFORMACE OF WORK/ACTIVITIES.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conduct internal audit by college Account bursar and external audit is done by local fund audit by govt of odisha. The audit is done each year after end of financial year and the audit report is submitted to regional director , dept of higher education , govt of odisha.But the internal financial expenditures are properly monitored by the Account bursar and accountant duly approved by the principal.All the fees and fines collected by theoffice is entered in the Daily Collection Register (DCR)verified by the Accounts bursaraall the accounts,cash book entry ,balance sheet etc has been maintained as per the guideline of CAPA ,DHE ,Odisha.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Fees charged as per the university and government norms from students of various granted and self financed courses. The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff. The Purchase Committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings. Regular audits from the government make sure that the mobilization of the resources is being done properly . The time-table committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in library are utilized properly. Our Botanical garden is maintained by department of Botany. The views given by all the committees are reviewed by the Principal. In this year intiative taken to collect Donation from almuni as invited through Mo College Abhijan.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

- Getting more employment opportunity through careercounselling of student.
- Encourage study endurance and create visionby facilitating job opportunity in their mind.
- A large number of students are attending the counselling of placement cell organized by different companies.
- During this academic session Resource persons from policeand Insurance sector have been invited to provide different strategies to be followed before appearing competitive examination.
- plantation and ensuring green environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality sustenance and enhancement measures are undertaken to ensure constant up gradation of teaching learning methods.

- The principal, management and the IQAC monitor the enhancement of quality teaching.
- The provision of Remedial classes for slow learners is there.
- All the teachers are requested to update their teaching methods as per the courses.
- The college administration is run by the Govt. of Odisha ,the Governing Body and Principal as the Ex-officio secretary.
- The teaching and non-teaching staffs ofthe college attend various training programmes to update their knowledge &skill either at institutional level or outside.
- Students are encouraged to participate in seminars, special lectures, field tours, quiz, and debate along with some best practices to increase their skill and experience involvement inthe institutional development activity. Each department organises course related seminars and interdisciplinary seminars on regular basis.
- Faculty members are encouraged to participate in

- trainings, workshops, participate as resource persons and attends staff development programmes.
- The staff Council of the college asthe apex decision making body conducts meeting to ensure academic and administrative experience of faculty members .
- Different sub-committees are nominated by the Principal monitors all the activities .
- The IQAC of the college suggests different plans and strategies to be taken up for the sustenance of academic quality in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A. Gender Equity and Sensitization Understanding the fact that gender discrimination is a common practice and academic institution is the best place to educate and aware the young mind, the institution has given stress on women empowerment and gender equity in its curricular and cocurricular activities.Self-defence training is provided to the girl students.

B. Facilities for Women The college offers equal facilities to the girl students to make them competent with the boys; they are participating in NSS, Youth Red Cross and some of the trained girl students are continuing their work in their respective fields. · Safety and Security For the safety and security, the college hasinstalled CCTVs inside the campus. In addition to that, the institution has formed the following cells to resolve the issues:

- Grievance Redressal Cell
- Anti-Harassment Cell for Women
- Anti-Ragging Cell
- Committee Against Sexual Harassment CellBesides,
- The institution has Girls Common Room with attendant, drinking water and proper sanitary facilities Day Care Centre for young children of lady staffs

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Though the college generates solid, liquid and E-waste, there is no specific arrangements for the management of such wastes inside the campus. Generally, the institution depends on the local N.A.C., BALLIGUDAfor outsourcing these wastes. The liquid waste is stored underground in the campus and when it gets filled up, the local N.A.C. comes for the help.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**C. Any 2 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,	**D. Any 1 of the above**

scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The motto of our college is to provide higher education to all creating a learned society covering all levels of the people, especially to the people of tribal community in Kandhamal a tribal district of Odisha. The socio-economic disparity amongst the people can be removed through education The institution has opened its doors for all categories; Scheduled Caste, Scheduled Tribes, Other Backward Classes, General, to all religious students; Hindu, Muslim, Christian and others. Therefore, it can be stated that the college has an inclusive environment with tolerance and harmony towards different diversities of the campus. It can be stated that the institution stands for unity in diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As the people are not much politically educated, they lack the basic idea of their legal rights, liberty, equality, which

allows them to live a free and justified life, the institution organizes various programmes from time to time to aware and sensitize the students and staffs about their constitutional values. Therefore, the college observes Human Rights Day, Voter's Day and Constitution Day every year.The children those are deprived of education they are easily attracted towards criminal activities. Women are still victims of domestic violence, illegally migration (by agents) in search of jobs, workplace harassment, gender disparity in case of education and wage. Therefore, the institution arranges awareness programmes on human rights, child rights and rights of women. The success of democracy depends on the responsible citizens which is possible by casting their vote in a free and fair manner. Hence, to aware the citizens the power of their votes in a democratic country and their legal rights to choose the appropriate representative, the college organizes Voter's Day every year. The college observes Constitution Day each year. The constitution of India gives every citizen a secured and dignified life. It strengthens each individual of every section and class of the society. It protects individuals from the parochial and arbitrary activities against their will..

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

1. **University foundation day**
2. **International yoga day**
3. **Republic day**
4. **Saraswati Puja**
5. **Birth Anniversary of Mahatma Gandhi**
6. **Constitution Day and Voter's Day**
7. **World AIDS Day**
8. **Independence Day**
9. **Teacher's Day**
10. **Ganesh Puja**
11. **College Annual Function**
12. **Annual Athelatic Meet**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Carrer counselling
2. campus cleaning and beautification
3. Health awarness
4. Blood Donation Camp
5. Plantation Programme
6. social work

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adivasi College, Balliguda is a pioneer educational institution of Kandhamal district. The foundation stone was laid by Late Sri Natabar Pradhan, Hon'ble Cabinet Minister, Works, Transport, Forests, Fisheries, and Animal Husbandries, Govt. of Orissa on 30.08.1979. As the name suggests Adivasi College- caters to the educational need of tribal people especially Kandhamal district in the Tribal Sub-Plan area of the largest sub-division of the state. The location of the college is by the side of NH 59 and covers an area of about 10 acres of land which is 83 km away from the District Headquarters, Phulbani & 290 km away from the State Headquarters, Bhubaneswar. Presently, the college is being a full-fledged one with the faculties of Arts, Science & Commerce.

The Crest of Adivasi college shows a chant, "PARAM BRAHMA PARAM DHAMA PAVITRAM PARAMAM BHAVAN" In Bhagabat Gita, Arjuna said to Sri Krishan: You are the Supreme Brahman, the ultimate, the supreme abode and purifier, the absolute Truth and the eternal divine person. It also indicates the perfect knowledge can be obtained by the grace of Supreme lord which is not possible by so called academic education. There are different icons in the crest OMM- Brahma, Sun, Stars & moon, Vedas, Lotus-, Bow-, temple mountain rivers, etc. indicate the serenity of the College Campus.The main thrust is to impart qualty education to tribal people of the district.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. implementation of prctoral class.
2. Assuring seminar of each department
3. E library and office automation
4. Smart class room
5. solar light system
6. campus beautification
7. carrer conselling programme